MINUTES

BOARD OF DIRECTORS' REGULAR MEETING

AUGUST 9, 2012

The El Paso Central Appraisal District Board of Directors held a regular meeting on Thursday, August 9, 2012, at 5:39 p.m., in the Conference Room of the El Paso Central Appraisal District at 5801 Trowbridge, with the following members present:

Gary Gandara, Vice-Chairman
Isela Castañon-Williams, Secretary
Alfredo Borrego
Patricia McLean
Laure Searls

There was quorum with five members present.

Ms. Carmen Hegeman, EPCAD legal counsel, was in attendance for the entire meeting.

First order of business was to recite the Pledge of Allegiance to the flag of the United States of America.

AGENDA ITEM 1 – APPROVAL & SIGNING OF MINUTES FOR MAY 10, 2012

Ms. Searls made a motion to approve the May 10, 2012, minutes as presented. Mr. Borrego seconded the motion. Motion passed unanimously.

AGENDA ITEM 2 – PUBLIC COMMENT

No public comment was made.

AGENDA ITEM 3 – EPCAD EMPLOYEE RECOGNITION – JEWEL REINHARDT 25 YEARS OF SERVICE

Ms. Reinhardt was recognized for her 25 years of service with EPCAD, and was congratulated by the Board and those in attendance.

AGENDA ITEM 4 - REVIEW OF FINANCIAL STATEMENT(S) APRIL, MAY & JUNE, 2012

Ms. Rosa Goldmann, Chief Financial Officer, presented the April, May and June, 2012 Financial Statement(s). All financial statements are on file and a matter of record in the District’s accounting office.

Ms. Searls made a motion to accept the April, May and June, 2012 Financial Statement(s) as presented. Ms. McLean seconded the motion. Motion passed unanimously.

AGENDA ITEM 5 – MONTHLY HEALTH BENEFITS USAGE REPORT – APRIL, MAY & JUNE, 2012

No report was given.
AGENDA ITEM 6 – DISCUSSION & POSSIBLE ACTION REGARDING 2013 ESRI MAINTENANCE CONTRACT

Ms. Kilgore advised the Board that the ESRI yearly maintenance contract is up for renewal and will be paid after October 1, 2012 when the new fiscal year begins. Permission is necessary from the Board, since the amount is higher than the Chief Appraiser’s approval amount of $25,000.00. The actual amount of the contract is $26,700.00, which is in the budget and listed for $29,900.00.

Ms. Searls made a motion to approve the 2013 ESRI maintenance contract. Ms. Castañon-Williams seconded the motion. Motion passed unanimously.

AGENDA ITEM 7 – DISCUSSION & POSSIBLE ACTION REGARDING 2013 MAINTENANCE AGREEMENT FOR CAMA SYSTEM

This is the 2013 maintenance agreement for the CAMA System. Last year the amount was $155,094.00 going up this year to $174,799.32. As EPCAD increases its capabilities for property owners on-line protests, etc., the maintenance cost will go up. This item is budgeted at $180,000.00.

Ms. Castañon-Williams made a motion to approve the 2013 maintenance agreement for the CAMA system. Ms. Searls seconded the motion. Motion passed unanimously.

AGENDA ITEM 8 - EXECUTIVE SESSION UNDER THE AUTHORITY OF TEX.GOV’T. CODE § 551.071 & 551.074 TO DISCUSS LEGAL & PERSONNEL MATTERS

In accordance with the Open Meetings Act, TEX. GOV’T. CODE § 551.071 & 551.074, the Board of Directors went into Executive Session at 5:44 p.m. to discuss legal and personnel matters. The Board returned to open session at 6:46 p.m. No action was taken in Executive Session.

A. EP Plaza Partners, LP vs EPCAD, Cause No. 2010TX1277
B. FW, Inc., vs EPCAD, Cause No. 2010TX936
C. Benedict Kern & Linda Kern vs EPCAD, Cause No. 2012DTX3256
D. Wylee Trucking, Inc. vs EPCAD, Cause No. 2008TX773
E. OK&B and Marvin L. Oates Trust vs EPCAD, Cause No. 2010TX1012
F. Bravo El Paso Properties LP vs EPCAD, Cause No. 2011DTX05194
G. GFP Partners, LLC vs EPCAD, Cause No. 2010TX1051
H. Aspen Properties vs EPCAD, Cause No. 2009TX968
I. Verde Paso Partners LP vs EPCAD, Cause No. 2011DTX0399
J. Mesa Partners Limited Partners vs EPCAD, Cause No. 2009TX1049
K. EP Simana LP vs EPCAD, Cause No. 2010TX1273
L. Dick James Group LP vs EPCAD, Cause No. 2011DTX00385
M. Jamie Y Barron, Ph.D., vs EPCAD, Cause No. 2011DTX00555
N. Gordon Edwin Welch vs EPCAD, Cause No. 2011DTX02050
O. Alto Mesa Properties, LLC vs. EPCAD, Cause No. 2011DTX02502
P. Maurice W. Sullivan, Trustee, Kathryn G. Crosby, Trustee, The Sullivan/Crosby Trust vs EPCAD Cause No. 2011DTX03246
Q. 7145 Industrial Drive, LLC vs. EPCAD, Cause No. 2010TX1259
R. 710, Inc., vs EPCAD, Cause No. 2009TX1126
S. The Broker Co. vs. EPCAD, Cause No. 2008TX754
T. EPCAD vs Mills Parking LP, PID No. M473-999-0010-0100
U. EPCAD vs Mills Acquisition Company, LP, PID No. M473-999-0170-1200
V. EPCAD vs High Desert Investors, PID No. A462-999-1620-0101

AGENDA ITEM 9 – DISCUSSION & POSSIBLE ACTION REGARDING A-W ABOVE

Ms. Searls made a motion to settle items A-S as recommended by legal counsel. Ms. Castañon-Williams seconded the motion. Motion passed unanimously.

Ms. Searls made a motion to authorize EPCAD to file suit as stated in T, U and V. Mr. Borrego seconded the motion. Motion passed unanimously.
Item W – At the request of Chairman Sepulveda this item will be postponed until the September 13, 2012 meeting.

AGENDA ITEM 10 - CHIEF APPRAISER REPORT

No report was given.

Due to the early departure of Ms. Castañon-Williams at 6:55 p.m. the meeting was adjourned for lack of quorum.

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Reymundo Sepulveda, Chairman

ATTEST:

Isela Castañon-Williams, Secretary
TO: El Paso County Taxing Entities  
Presiding Officers

FROM: Isela Castañon-Williams, Board Secretary  
EPCAD Board of Directors

SUBJECT: Public Hearing for Proposed 2013/2014 Reappraisal Plan  
Thursday, September 13, 2012 – 6:00 p.m.  
EPCAD Conference Room, 5801 Trowbridge Drive, El Paso, Texas 79925

This is to advise you that in accordance with Section 6.05(i) of the Texas Property Tax Code, a public hearing for the El Paso Central Appraisal District's 2013/2014 Reappraisal Plan will be held on Thursday, September 13, 2012, at 6:00 p.m. at the El Paso Central Appraisal District, 5801 Trowbridge.

Following approval by the Board of Directors, the El Paso Central Appraisal District will send a copy of the approved Reappraisal Plan to all taxing entities in El Paso County.

Please contact the Central Appraisal District office for inquiries.

Isela Castañon-Williams  
Board Secretary

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